

## SCRUTINY COMMITTEE'S WORK PLAN

**Red** – Scrutiny Considered Urgent

**Amber** – Currently under scrutiny/ongoing scrutiny topic

**Green** – Scrutiny complete but to remain on work plan

**No Colour** – Awaiting scrutiny

### OVERVIEW AND SCRUTINY CO-ORDINATING COMMITTEE

Title	Forward Plan Item?	Scrutiny Method	Progress to Date	Expected Completion Date	Expected Outcomes/Date for Progress to be Assessed
Co-operative Strategy	Yes – previously considered by Cabinet	Full Co-ordinating Committee	Co-ordinating Committee to consider the draft strategy as it affects all areas and aspects of the Council and does not sit under one scrutiny committee.		

### ACTIVE AND COHESIVE OVERVIEW AND SCRUTINY COMMITTEE

Title	Forward Plan Item?	Scrutiny Method	Progress to Date	Expected Completion Date	Expected Outcomes/Date for Progress to be Assessed
Review of Grants & Third Sector Commissioning Framework <b>(AMBER)</b>	Yes – previously considered by Cabinet	Full Committee	<p>Agreed on 14.06.2012 that Cabinet be informed:</p> <ul style="list-style-type: none"> <li>• Committee positive re recs.</li> <li>• Needs of Borough residents be given top priority with regards to tendering exercise.</li> <li>• Further reports be received when bidding process complete</li> </ul> <p>Cabinet agreed in principle, A &amp; C will be consulted further before final decision made. A &amp; C to revisit later in year.</p> <ul style="list-style-type: none"> <li>• Concern raised 06.09.12 re funding for Coalfield Alliance mining wards. Assurance requested that coalfield regen money would go to these areas &amp; not in collective pot at SCC. Appears to go directly to CAB, not through NBC.</li> <li>• Report re Public Sector in Partnership expected March or June 2013</li> </ul>		
Bateswood Consultation Process <b>(GREEN)</b>	Yes – previously considered by Cabinet	Working Group: Cllrs Cairns, J. Cooper, Lawton, Wilkes, G. Williams	<ul style="list-style-type: none"> <li>• Site Visit 11.05.2013. WG met 23.05.12.</li> <li>• Meeting with interested parties 27.06.2012.</li> <li>• A &amp; C considered &amp; agreed wg recs 06.09.12.</li> <li>• Cabinet resolved 17.10.12 to adopt committee recs.</li> </ul>	Cabinet Adopted Recs 17.10.2012	Would the Committee like to assess the progress for this 12 months after the Cabinet decision?
Draft Health and Wellbeing Strategy <b>(AMBER)</b>		Currently with Health Scrutiny	Coord resolved strategy should remain with Health. Small wg at SCC incl Cllr Eastwood. Special meeting at SCC to discuss		

Leisure Trust Options <b>(AMBER)</b>		TBC	<ul style="list-style-type: none"> <li>Outline business case being established, models being investigated. May be community interest company rather than leisure trust option.</li> <li>Report to be received 14.03.2013</li> </ul>		
Allotments Service <b>(AMBER)</b>	Yes – previously considered by Cabinet	Working Group: Cllrs Bailey, Cairns, J. Cooper, Walklate Winfield, G. Williams	<ul style="list-style-type: none"> <li>Report to Cabinet 30.11.11 agreed review be carried out.</li> <li>Cabinet considered 14.11.12. A &amp; C to undertake review of identified issues.</li> <li>A &amp; C considered 13.12.12. Working group established, their next meeting is on 04.03.2013.</li> </ul>	Working group expect to conclude Dec 2013	
Community Centre Review <b>(AMBER)</b>	Yes – previously considered by Cabinet	Working Group set up by Coord	<ul style="list-style-type: none"> <li>Cabinet request Coord set up wg to shadow officer wg.</li> <li>Wg set up with first meeting 31.10.2012.</li> </ul>	Coordinating working group expect to conclude July 2013	
Kidsgrove Sports Centre <b>(GREEN)</b>	Yes – previously considered by Cabinet	Full Committee	<ul style="list-style-type: none"> <li>Guarantee to be requested that regular inspections will be carried out in future.</li> <li>More unexpected closures can't be ruled out due to condition of building.</li> <li>Cabinet had update 14.11.12, centre to re-open 17.11.12</li> </ul>		
Local Sporting Opportunities & Achievements	No	TBC	<ul style="list-style-type: none"> <li>Discussed as possible topic at Sept meeting.</li> <li>Report of current sports development activities in Borough received 13.12.12. A &amp; C impressed with work already being undertaken. Resolved to consider how to involve more young people in sport at a future date.</li> <li>A 'virtual school of sports' could be the way forward.</li> </ul>		

#### MEMBERS SUGGESTIONS FOR SCRUTINY TOPICS

<b>Suggested by:</b>	<b>Suggestion for Scrutiny Topic:</b>

#### CLEANER, GREENER AND SAFER COMMUNITIES OVERVIEW AND SCRUTINY COMMITTEE

Title	Forward Plan Item?	Scrutiny Method	Progress to Date/Actions from last Meeting	Expected Completion Date	Expected Outcomes/Date for Progress to be Assessed
Alcohol Strategy <b>(AMBER)</b>		Full Committee	<ul style="list-style-type: none"> <li>Update for each meeting and regular updates for revised action plan.</li> <li>Update 05.12.12 Cheshire East pricing &amp; alcohol action plan</li> <li>Updates on projects to be received 28.02.13</li> </ul>		

Waste & Recycling Strategy	Yes – previously considered by Cabinet	TBC	<ul style="list-style-type: none"> <li>• Cabinet Panel approved at Cabinet 17.10.2012.</li> <li>• Scrutiny will receive after Cabinet Panel.</li> </ul>		
Development of a Stronger & Safer Communities Strategy for NUL ( <b>AMBER</b> )	Yes – previously considered by Cabinet		<ul style="list-style-type: none"> <li>• Updated strategy &amp; action plan considered 05.09.12 - CGS supportive. Strategy approved by Cabinet 14.11.2012</li> <li>• Police &amp; Crime Commissioner invited to attend 28.02.13. Unable to attend, will invite to 2013/14 CGS meeting.</li> <li>• Update 28.02.13 re Stronger &amp; Safer Strategy.</li> </ul>		
Policing in Kidsgrove & Rural Areas ( <b>GREEN</b> )	No	Full Committee	<ul style="list-style-type: none"> <li>• C.I. Hulme attended 30.07.12, will attend future meeting after move into Kids Town Hall. Attended 05.12.12 &amp; provided updates re Kidsgrove move &amp; move into Civic Offices. Requested to attend future meeting.</li> </ul>		
Magistrates Courts Move – Fenton to Newcastle ( <b>AMBER</b> )	No	Officer Partner Working Group	<ul style="list-style-type: none"> <li>• Partners invited 05.09.12 to consider move. Court rep unable to attend, officer/partner wg set up to monitor move.</li> <li>• Agreed at 2nd wg meeting that a newsletter be distributed to local businesses – this was distributed in early Dec.</li> <li>• 3<sup>rd</sup> wg meeting 17.01.13. Feedback positive, wg to review in 6 months. CGS to receive update 28.02.13</li> </ul>		
Warm Zone Delivery of Green Deal ( <b>AMBER</b> )	Yes	TBC	<ul style="list-style-type: none"> <li>• CGS supported continuing as is, a resounding success.</li> <li>• Cabinet resolved 17.10.12 - NBC continues support to maximise uptake of funds &amp; officers discuss funding level required with view to allocation of funds as part of Housing Capital Programme alongside 13/14 budget setting process</li> <li>• Update expected April/May</li> </ul>		
Newcastle Partnerships Structure/ ( <b>AMBER</b> )			<ul style="list-style-type: none"> <li>• Update provided at meeting on 05.09.2012.</li> </ul>		
Let's Work Together			CGS to be provided with an update and summary of initiative on 28.02.2013.		
Carbon Management Plan	Yes – previously considered by Cabinet		Update 28.02.13 to enable Members to review progress of the delivery of the Carbon Management Plan		

#### MEMBERS SUGGESTIONS FOR SCRUTINY TOPICS

**Suggested by:**

**Suggestion for Scrutiny Topic:**

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## ECONOMIC DEVELOPMENT AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE

Title	Forward Plan Item?	Scrutiny Method	Progress to Date/Actions from last Meeting	Expected Completion Date	Expected Outcomes/Date for Progress to be Assessed
Economic Development Strategy ( <b>GREEN</b> )	Yes – previously considered by Cabinet	Full Committee	<ul style="list-style-type: none"> <li>• Cabinet agreed strategy &amp; 1<sup>st</sup> year action plan 23.05.12</li> <li>• Feedback &amp; progress on action plan poss end Q4 or Q1 13/14</li> </ul>		Feedback & progress on action plan poss end Q4 or Q1 13/14
The S-O-T & Staffs LEP ( <b>AMBER</b> )	No	Working Group: Cllrs Matthews, Peers & Studd	<ul style="list-style-type: none"> <li>• Working group receiving summary paper. Will meet as/when required.</li> <li>• Briefing note to be considered by EDE 20.03.2013</li> </ul>		
Broadband Provision ( <b>AMBER</b> )		County Council Working Group	<ul style="list-style-type: none"> <li>• Jeanette Hilton to attend working group &amp; feedback to EDE.</li> <li>• Re-scoping to be undertaken first quarter 13/14</li> </ul>		
High Speed 2 Limited ( <b>AMBER</b> )	Yes – previously considered by Cabinet	Working Group: Cllr Becket Cllr Loades Cllr Cairns	<ul style="list-style-type: none"> <li>• 04.07.12 - wg recs: <b>1)</b> continue stance to object, but should it take place then local station should be provided <b>2)</b> EDE (through wg) continue scrutiny &amp; meet when consultation begins <b>3)</b> highlight to Cabinet consultation due in Autumn.</li> <li>• Cabinet resolved 18.07.12 <b>1)</b> modify Council stance to offer support for principle as long as potential economic benefits for N Staffs could be demonstrated to outweigh enviro consequences &amp; whether such benefits would be derived from local station to serve area. <b>2)</b> EDE continue to monitor through wg &amp; reconvene when consultation begins.</li> <li>• 28.01.2013 – HS2 initial preferred route announced. WG met 20.02.2013 and 14.03.2013.</li> <li>• EDE to receive briefing note 20.03.2013</li> </ul>		
Community Infrastructure Levy (CIL) ( <b>AMBER</b> )	Yes	Full Committee	<ul style="list-style-type: none"> <li>• Report received 19.12.12 with supplementary update informing EDE of implications of new government guidance.</li> <li>• EDE to consider briefing note 20.03.2013</li> </ul>		
Town Centre Partnerships Development ( <b>AMBER</b> )	Yes – previously considered by Cabinet	Full Committee	<ul style="list-style-type: none"> <li>• Update report for 2<sup>nd</sup> round Portas Pilot bid on 17.09.2012</li> <li>• Update 19.12.12, EDE requested regular updates, timetable &amp; calendar of movements be provided.</li> <li>• Update report to be considered by EDE 20.03.2013</li> </ul>		
Town Centre Initiatives for Vacant Shops ( <b>AMBER</b> )	No	Full Committee	<ul style="list-style-type: none"> <li>• Chair &amp; vice-Chair discussed initiatives for vacant shops with Officers 06.09.12. Briefing note to EDE 17.09.12. comments to be considered by Portfolio Holder &amp; Officers</li> <li>• Briefing note to be considered by EDE 20.03.2013</li> </ul>		
Former St Giles and St Georges ( <b>AMBER</b> )	Yes – previously considered by Cabinet	To be decided, possible working party	<ul style="list-style-type: none"> <li>• Recs for Cabinet 28.06.12: EDE would support further investigation of combination of options 'A' &amp; 'C'. 'B' should be discounted completely</li> <li>• Reconsidered 17.09.12. Museum resiting still considered</li> </ul>		

			<p>desirable. Indoor market suggested. EDE remain opposed to demolition but would be less hostile if replacement would be correct scale &amp; design. Likely value of cleared site, costs of indoor market &amp; museum requested. More info needed before preferred option can be offered.</p> <ul style="list-style-type: none"> <li>• Cabinet agreed option A (market bldg again in current condition) 17.10.12. Requested Officers look into option 'e' (use site for housing). Open item for EDE while waiting for decision, can discuss without referring back to Cabinet.</li> </ul>		
Knutton Recreation Centre <b>(GREEN)</b>	Yes – previously considered by Cabinet	To be decided, possible working party	<ul style="list-style-type: none"> <li>• Additional meeting 28.07.2012.</li> <li>• Recs to be passed to Sept Cabinet.</li> <li>• Will be brought back to Committee if necessary.</li> </ul>		
Town Centre Car Parking <b>(AMBER)</b>		Working Group: Cllr Baker, Peers and Studd	<ul style="list-style-type: none"> <li>• Leader request to investigate &amp; consider potential options that may exist to improve current arrangements</li> <li>• Working group report to be considered by EDE 20.03.2013</li> </ul>		
N/C Town Centre Public Realm Project <b>(AMBER)</b>	Yes	Working Group: Cllr Baker Cllr Cairns Cllr Holland	<ul style="list-style-type: none"> <li>• Wg met 24.10.12, EDE considered 22.11.12 &amp; expressed some concerns to be passed to Cabinet. Request for review 12 months after implementation</li> <li>• Cabinet approve removal &amp; re-provision of trees &amp; planning permission be submitted for proposed new market stalls</li> <li>• Update to be received 20.03.2013</li> </ul>		Request for review 12 months after implementation
Home Improvement Agency Services	Yes	TBC	<ul style="list-style-type: none"> <li>• Report/scrutiny brief expected late summer/early autumn</li> <li>• Currently provided by Revival, options to be reviewed.</li> </ul>		
Housing Capital Programme 2013/14	Yes	TBC	<ul style="list-style-type: none"> <li>• To consider the allocation of funding, particularly from New Homes Bonus funds to deliver housing priorities ensuring that the most vulnerable residents receive support.</li> <li>• Report received by EDE 19.12.12.</li> </ul>		
Newcastle Housing Advice (NHA) – Homelessness, Housing Options & Housing Register Contract Retendering Exercise	Yes	TBC	<ul style="list-style-type: none"> <li>• Implementation in March 2014</li> <li>• Overview of retendering exercise will be provided March 2013.</li> </ul>		

#### MEMBERS SUGGESTIONS FOR SCRUTINY TOPICS

**Suggested by:**

**Suggestion for Scrutiny Topic:**

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## TRANSFORMATION AND RESOURCES

Title	Forward Plan Item?	Scrutiny Method	Progress to Date/Actions from last Meeting	Expected Completion Date	Expected Outcomes/Date for Progress to be Assessed
Revenue and Capital Budget <b>(AMBER)</b>	Yes	Full Committee	<ul style="list-style-type: none"> <li>• Report 03.09.2012 - timetable &amp; process of budget scrutiny explained – T &amp; R happy with budget setting timetable.</li> <li>• Finance &amp; budget training sessions have taken place.</li> <li>• Consultation update 10.12.12 - request consideration be given to starting process earlier &amp; undertaken in 2 stages, with 1<sup>st</sup> stage in June. Comments 12.12.12 Cabinet.</li> <li>• Update 10.12.12. T &amp; R request link to current Capital Strategy &amp; future reports make clear where doc differs from existing strategy.</li> </ul>	Feb 2013	Scrutiny undertaken annually by T & R.
Capital Strategy <b>(AMBER)</b>	Yes	Full Committee	<ul style="list-style-type: none"> <li>• Received 10.12.12. Request for further info re Revenue Investment Fund, clarification of staffing efficiencies in report &amp; questioned Community Chest grants &amp; budget cuts</li> <li>• The comments were fed back to Cabinet on 12.12.12.</li> </ul>	Feb 2013	Scrutiny undertaken annually by T & R.
Treasury Management Strategy <b>(AMBER)</b>	Yes	Full Committee	<ul style="list-style-type: none"> <li>• Considered 19.11.12. T &amp; R supportive of strategy &amp; recommendation on report.</li> </ul>	Feb 2013	Scrutiny undertaken annually by T & R.
Scale of Fees & Charges <b>(AMBER)</b>	Yes	Full Committee	To be considered by T & R 24.01.2013.	Feb 2013	Scrutiny undertaken annually by T & R.
Financial and Performance Management Report <b>(GREEN)</b>		Full Committee	<ul style="list-style-type: none"> <li>• Continue to monitor &amp; scrutinise performance alongside finances &amp; that quarterly reports are provided to T &amp; R.</li> <li>• To include J2 figures (income over target).</li> <li>• Quarter 3 report expected 24.01.2013, Leader to provide update re street &amp; environment cleanliness figures.</li> <li>• Quarter 4 2012/13 report expected quarter 1 2013/14</li> </ul>	Rolling scrutiny	Report received on a rolling quarterly basis.
Flexible Working for NBC Employees <b>(AMBER)</b>		Full Committee	<ul style="list-style-type: none"> <li>• Committee to receive regular updates.</li> <li>• Update provided Sept 2012 – next update March 2013</li> </ul>		Update to be received 07.03.2013
Review of the Constitution <b>(AMBER)</b>		<b>Working Group:</b> Cllrs Shenton, Holland & Snell	<ul style="list-style-type: none"> <li>• To remain as a living doc to be kept under review.</li> <li>• Request to be put on website as PDF with search facilities.</li> <li>• WG met 07.11.2012. Update received 19.11.2012.</li> <li>• Verbal update 07.03.2013.</li> </ul>	Rolling Scrutiny	
Modernisation of the Post Office Network	No	TBC	<ul style="list-style-type: none"> <li>• To consider modernisation of PO network &amp; possibility of partnership working.</li> </ul>		

			<ul style="list-style-type: none"> <li>Rep from PO gave presentation 19.11.2012. Awaiting LGA work before making decision to proceed. Expected to be published end of Feb, expected in next meeting cycle</li> </ul>		
Universal Credit			<ul style="list-style-type: none"> <li>Presentation to be received 07.03.2013</li> </ul>		
Asset Management Strategy ( <b>AMBER</b> )	Yes	Full Committee	<ul style="list-style-type: none"> <li>Overlaps EDE &amp; T &amp; R – both committees to consider</li> <li>T &amp; R to considered report 10.12.12.</li> </ul>	Ad hoc scrutiny	
Council Plan 2013-14 to 2015-16	Yes – to be added when next published	Full Committee	<ul style="list-style-type: none"> <li>Presentation 24.01.2013 prior to Cabinet in March.</li> <li>Expected at future meeting with more substantial document.</li> </ul>		

### MEMBERS SUGGESTIONS FOR SCRUTINY TOPICS

**Suggested by:**

**Suggestion for Scrutiny Topic:**

### HEALTH SCRUTINY COMMITTEE

Title	Method of Scrutiny	Progress to Date/Actions from last Meeting	Expected Completion Date
Consultation on Mental Health Services ( <b>AMBER</b> )	Full Committee	<p>That consideration of this matter be deferred to a special meeting of the committee to be convened in consultation with the Chairman and that in the meantime a copy of the consultation document be forwarded to all members of the committee.</p> <p>Scrutiny will continue to monitor the implementation of Stage 2.</p>	Ongoing
Fit For the Future and move of the Accident and Emergency Centre ( <b>AMBER</b> )	Full Committee	<p>That UHNS be congratulated on the improvement in the figures for unexpected deaths and in securing the Major Trauma contract for Wales.</p> <p>That the responses to the questions tabled at the meeting be placed on the agenda for the next meeting.</p> <p>That the County Council be contracted regarding organising a follow up visit to the A&amp;E department.</p>	
Cardiac Rehabilitation Response to County Council Health Scrutiny Report re phase IV Cardiac	Full Committee	<p>That every effort be made to secure an early start date for the programme.</p> <p>That Staffordshire County Council be advised of the delay in commencing the programme and that the Chairman of this committee be asked to raise the issue at the next meeting of the County Council's Health Scrutiny Committee.</p>	

Rehabilitation <b>(GREEN)</b>		Cardiac Rehab is now being provided at Jubilee 2.	
Health and Wellbeing Strategy <b>(AMBER)</b>	Full Committee	<p>A update was provided to the Committee from the Executive Director for Operational Services.</p> <p>The Council would continue to work on its on Strategy.</p> <p>Request from Active and Cohesive Committee that the Coordinating Committee considers the best way to scrutinise this topic - Coordinating Committee resolved the strategy should remain with Health Scrutiny, but that a working group could include Members of Active &amp; Cohesive Scrutiny Committee</p> <p>Awaiting implementation of County Strategy – ongoing.</p>	
Health and wellbeing Board <b>(AMBER)</b>	Full Committee	<p>It had been agreed to increase elected member representation on the Staffordshire Health and Wellbeing Board to two. Discussions were ongoing between this Council and Stoke and Staffordshire Moorlands with regard to the nomination of that additional member to represent the north of the county.</p> <p>Additional member appointed from Stafford.</p>	
Prescription Medication <b>(AMBER)</b>	Staffordshire County Council Health Scrutiny Committee	<p>The County would look into this issue following request from this Committee.</p> <p>Continue to pursue at County level.</p>	
Infant Mortality <b>(AMBER)</b>	Full Committee following a request from the County Council Health Scrutiny Committee.	<p>That the Council's partnership Manager be requested to submit a report to the next meeting regarding her attendance at the Joint Steering Group and progress made by that Group.</p> <p>That dependent upon the above report, the committee give further consideration to its position on this issue at its next meeting.</p> <p>Still concerns but updates received recently appear to show numbers are reducing – ongoing</p>	